WRITING TIPS

My abbreviations:

Un-typed essays will not be graded.
All essays must have introductory and concluding paragraphs. Do not introduce a new
subject in your concluding paragraph.
Do not write question, but do give your essay a title.
Clarify what you write; give examples.
Use proper punctuation.
Never use contractions or slang words.
Never end a sentence with a preposition.
Use proper MLA formatting.
Use another adjective besides 'large."
Watch your spelling; spell check does not always work.
Use only very short quotes (max. 1 line).
Do not re-tell stories; I am interested in your understanding.
Watch your sentence structure.
Watch your subject-verb and pronoun agreement.
        They were; not they was. She/they.
PROOFREAD
Be careful with capitalization: Native Americans vs. natives.
Watch pronoun reference: Example of what not to do.
        The British and the Native Americans disagreed on many things, but they did help
        them survive the winter.
Watch: then – than and there – their.
Use proper possessive forms with apostrophes.
There is no verb "to of."

The following poem is why you must Proofread.

Eye have a spelling chequer,
It came with my Pea Sea.
It plane lee marks four my revue
Miss Steaks I can knot sea.

Eye strike the quays and type a whirred
And weight four it two say
Weather eye am write oar wrong
It tells me straight a weigh.

Eye ran this poem threw it,
Your shore real glad two no.
Its vary polished in its weigh.
My chequer tolled me sew.

A chequer is a bless thing,
It freeze yew lodes of thyme.
It helps me right all stiles of righting,
And aides me when eye rime.

Each frays come posed up on my screen
Eye trussed too bee a joule.
The chequer pours o'er every word
Two cheque sum spelling rule.

My abbreviations:

¶ = new paragraph needed

^ or v = insert

lc = Lower case

uc = Upper case

O.W. (or ↄ) = One word

W.W. = wrong word

M.W. = missing word

VbT = verb tense wrong

Vb = wrong verb

~ = Reverse words

CONT = no contractions

PREP = do not end a sentence with prepositions

CLAR = clarify

EX = example needed

CONCL = conclusion missing

℮ = omit cross off